

**ST. MONICA PARISH**

**Meeting Summary Form**

**Date of Meeting** \_\_\_\_\_ June 22, 2011 \_\_\_\_\_

**Planning Area(s)** \_\_\_\_\_ Stewardship \_\_\_\_\_

**Co-Chairs** \_\_\_\_\_ Troy Arthur, & Gary Gist \_\_\_\_\_

**Members (Present)** \_\_\_\_\_ Jennifer Milata \_\_\_\_\_  
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**Members (Absent)** \_\_\_\_\_ Tim Sherer and Gary Lents \_\_\_\_\_  
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**I. Agenda**

- The stewardship team revised the procedures for welcome card and will ask that the core team approve the procedures.
- The stewardship team will create a welcome letter to follow-up on the welcome card.
- The stewardship team has created a welcome letter for baptismal prep and other rites of passage.
- The stewardship team will also create a script for the cantor and or priest explaining the rationale for the welcome letter.
- The team agreed that all of the aforementioned activities should be completed by July 15.

**II. Next meeting date** \_\_\_\_\_ July 20 \_\_\_\_\_

- Next agenda item is to discuss robo-calls to all parishioners.